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## OBJECTIVE

To allow coaches officially recognised by their National Federation (NF) and active in their country to benefit from continuous high-level training and acquire experience and know-how, which they will then be responsible for placing at the service of their national sports system.

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## BENEFICIARIES

### Candidate profile

The candidate coach for an Olympic scholarship must:

- Belong to a federation whose sport is on the Olympic programme;
- Have an official coaching qualification recognised in their country of origin and/or by the International Federation (IF) concerned;
- Be active and be able to show proof of practical experience as a national, regional and/or international level coach; and
- Undertake to pass on their knowledge and continue to develop their sport in their country after the training.

Olympic Solidarity requests that the NOCs put forward – insofar as possible – an equal number of male and female candidates, and that at least one to two female candidatures be submitted during the quadrennial plan.

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## DESCRIPTION

Olympic Solidarity will, in principle, **grant one to two scholarships per year and per NOC**.

Additional candidatures may be taken into consideration depending on the total number of requests received and the budget available. The NOCs will therefore have to indicate an order of priority. Olympic Solidarity will first examine the priority candidature then, depending on availability and the IF's technical input, it will give consideration to the next candidature. In this case, priority will be given to female candidates.

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## TRAINING POSSIBILITIES

Three options are available:

### 1. Sports sciences training

Individual scholarships that allow people to acquire training in the field of sports sciences at a high-level sports centre or university and thus obtain recognition (diploma or certificate).

The content of the training, duration, evaluation method, etc. are determined by the centre or university, in agreement with Olympic Solidarity. The coaches will be exposed to certain topics of the Olympic Agenda 2020, such as the protection of clean athletes, the fight against sports betting and non-discrimination.

# Olympic Solidarity 2017-2020 Plan

## Olympic Scholarships for Coaches

### Guidelines



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The main centres with which Olympic Solidarity works are (in alphabetical order):

- CAR – Barcelona (ESP);
- ICECP – Delaware/USOC (USA);
- PAISAC – Montreal (CAN);
- Sports Academy Lausanne – Lausanne (SUI);
- University of Physical Education – Budapest (HUN).

For further details, please refer to the list of partner centres or contact the high-level centres network (ASPC) (<http://sportperformancecentres.org>).

The NOCs may propose training locations other than those indicated by Olympic Solidarity, if they offer content that is better adapted to the needs of their coaches.

## 2. Sport-specific training

This technical training allows coaches to update their knowledge and thus expand their practical experience in a specific sport.

Depending on the theoretical and practical experience and needs of the coach, several options are available to the NOCs:

	Training organised by the IFs	Training offered by the NOCs
Training programme (content, duration, cost and evaluation method and/or certification)	Determined by the IF concerned	Approved by OS and the IF concerned
Training location	International or continental centre (e.g. UCI, ITF, ISAF, WA)	High-level centre, sports club, etc.
Details	See list of centres	Information can be obtained from the high-level centres network (ASPC) ( <a href="http://sportperformancecentres.org">http://sportperformancecentres.org</a> )

In some cases, an IF may propose a candidate to Olympic Solidarity for a specific training. If this is the case, Olympic Solidarity will contact the NOC concerned to ask it to confirm its position as to the training proposal. The final decision rests solely with the beneficiary NOC.

## 3. Distance training (e-learning)

A few distance trainings were proposed during the previous quadrennial plan (e.g. IJF Academy). Olympic Solidarity will continue its efforts to offer a wide range of distance trainings to the NOCs. The programmes and content will be managed by the respective high-level centres or universities in order to guarantee the quality of the teaching.

The NOCs may request financial support for one or more coaches to follow distance trainings. Approval of the project is given in close collaboration with the IF concerned if the training is linked to a sport.



## FINANCIAL CONDITIONS

The budget allocated to this programme for the 2017-2020 quadrennial plan is USD 10,000,000.

### Costs covered by Olympic Solidarity

- Transport costs – one plane ticket and/or train ticket in standard economy class, the most direct route possible;
- Training costs;
- Board and accommodation costs;
- Weekly indemnity of USD 100 (or depending on agreement with the centre);
- Health and accident insurance, if necessary.

### Payment method

	<b>Sports sciences training</b>	<b>Training (specific or distance) organised by the IF</b>	<b>Training (specific or distance) offered by the NOC</b>
<b>Costs related to the stay</b> (training, board, weekly indemnities, health and accident insurance)	Managed in general by OS directly with the centre concerned		Managed directly by the NOC with the centre, depending on the budget approved by OS
<b>Payment</b>	At the centre upon presentation of an invoice		Advance of 75% to NOC and balance upon presentation of a financial report
<b>International transport costs</b> (standard economy class, direct route)	Reimbursed to the NOC upon presentation of a financial report		



## CANDIDATURE

Two procedures must be followed in parallel by the NOC.

### a) Contact between the NOC and the centre/university/IF

For the three training options, it is the responsibility of the NOC to contact the centre/university/IF to obtain all the information necessary to put together a full candidature file.

Approval of a candidature by the centre/university/IF is imperative and part of the procedure, but it does not represent in any way an automatic scholarship allocation by Olympic Solidarity.

### b) Contact between the NOC and Olympic Solidarity

The scholarship request must be submitted to Olympic Solidarity **two months before the start of training at the latest**. Olympic Solidarity and/or the training centre reserves the right to refuse late requests.



**Important:** if the requested training is not organised at a centre or university that regularly works with Olympic Solidarity, the NOC must also submit a detailed training programme (content, programme, evaluation process, type of certification, etc.) and a budget including all of the costs of the stay, training and transport.

NOC	>	Sending of the complete candidature file in accordance with the guidelines of the chosen centre	>	centre/ university
NOC	>	Sending of scholarship request form Deadline: 2 months before the start of training	>	OS

## ANALYSIS AND APPROVAL

Olympic Solidarity will consult the following partners when analysing the candidature file and proposed training project:

- The IF of the sport concerned;
- The training centre or university that will host the scholarship-holder;
- The local NOC, our contact body at the training site;
- The Continental Association concerned.

Based on these elements and several other criteria (budget available, number of scholarships already allocated to the NOC, etc.), Olympic Solidarity will decide whether to grant an Olympic scholarship. Should this be the case, a contract detailing the responsibilities of each party must be signed by the scholarship holder, his/her NOC, the centre, the university or the IF concerned and Olympic Solidarity.

OS	>	Analysis of the NOC request Submitted to IF for technical input	>	IF
OS	>	If approved, sending of letter of approval and contract to be signed or notification of refusal.	>	NOC
NOC	>	Sending of contract signed by: <ul style="list-style-type: none"> <li>• An official representative of the NOC;</li> <li>• The scholarship holder; and</li> <li>• A representative of the centre/university/IF.</li> </ul>	>	OS

## MONITORING AND CONTROL

### During the training

The NOC is asked to maintain close contact with both the training partner and the scholarship holder. It must immediately inform Olympic Solidarity in writing of any potential problems.

### After the training

Two months after the end of the training at the latest, the NOC must provide Olympic Solidarity with the following documents:

	Sports sciences training	Training (specific or distance) organised by the IF	Training (specific or distance) offered by the NOC
Financial report	Financial report for plane tickets provided by the NOC to OS + Invoice for training costs provided by the centre to OS	Financial report for plane tickets provided by the NOC to OS + Invoice for training costs provided by the IF to OS	Financial report for all of the training costs and plane tickets provided by the NOC to OS
Personal report by the scholarship holder on how the training went	Provided by the NOC to OS		
Final report (general evaluation of the scholarship holder, results obtained, comments, etc.)	Provided by the centre/university/IF directly to OS with a copy to the NOC		Provided by the NOC to OS

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## Follow-up

Olympic Solidarity asks the NOCs to set up a detailed database of their coaches and more particularly of those who have benefited from a scholarship.

The NOCs are also requested to remain in contact with the scholarship holders and inform Olympic Solidarity of any special results obtained at national, regional and/or international competitions, any change of the coach's position in his/her federation and participation as a coach at the Olympic Games.